



Funding: Little Scamps - terms and conditions

Early Education Funding

Some 2-year olds are entitled to universal government funding for a maximum of 15 hours for 38 (academic) weeks of the year.

All 3-4-year olds are entitled to universal government funding for a maximum of 15 hours for 38 (academic) weeks of the year from the start of the school term after their 3rd birthday.

3 years old by 31st March will be eligible from 1st April (summer term)

3 years old by 31st August will be eligible from 1st September (autumn term)

3 years old by 31st December will be eligible from 1st January (spring term)

To enable children to access the full 15 hours per week of free early education, Little Scamps Pre-school sessions are open term time only Monday to Friday: 9.00a.m. - 12.15. The 15 hours per week of funded education may be taken by attending one 3-hour session per day and will be paid pro rata e.g. If a child attends for 2 sessions per week they will receive 6 hours EEF.

The minimum attendance we accept at Little Scamps is 2 sessions per week.

If your child joins our childcare provision after the designated headcount week your child will not be eligible for funding until the following term. In this case you will be charged for all the hours your child attends until the beginning of the next term.

If your child starts or leave the setting after headcount day, or access the setting in the term in which they will start school they may not be able to access the funding as funding will be allocated to school.

If your child is eligible for and you wish to use the free entitlement Little Scamps will ask you to complete a parent declaration form. The Parent Declaration needs to be completed as it records your child's eligibility to a free place and payment of funding is dependent on this form being completed and if it is not, the parent may be liable for the cost of the childcare. Achieving for Children (AFC) providing children's services for the Royal Borough of Richmond will then pay Scamps for the funded hours your child attends.

The Code of Conduct (COC) and extension to 15 hours per week came into effect as of September 2010. Indeed, this is one requirement of our grant/provider agreement with Richmond Borough, to be on their Directory of Providers (DOP). Being on the DOP allows Little Scamps to access the Early Education Funding (EEF) funding from the Borough for our eligible children.

It is our duty to explain to parents how the EEF will be delivered to parents, and how this will be reflected in our billing arrangements. Therefore, settings like Little



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Scamps, open beyond 3 hours per day and 15 hours per week, will need to charge additional parental contributions to remain sustainable. These contributions will include the extra benefits and additional services that children receive and enjoy at Little Scamps. For example:

- Time beyond the EEF funded session times.
- Snack of fruit provided
- Regular cooking activities, all ingredients provided.
- Once a week French lessons
- End of Year memories book

The current charge for additional services is £4.25 per session, this is clearly shown on your invoice.

All EEF funding will be taken off at the point of delivery. In plain English, this means that your EEF funding will be taken off your total bill at the beginning of each term at up to a maximum of 15 hours per week. This amount will appear on your invoice each term and is shown clearly Free EYFE.

Free early education for two-year olds

We do offer a few places for free early education for two year olds. This is a funded scheme which entitles some children to access a place in a pre-school, nursery or with a childminder for 15 hours per week, 38 weeks per year. Please visit the Richmond website to see if you are eligible.

https://www.richmond.gov.uk/two_year_old_funding

If you are taking up the fully funded two-year funded place there will be no deposit to be paid.

Scamps offer 2 core free places but please note that a two-year-old funded place does not have guaranteed progress to the fully funded 3 to 4-year-old funding.

30-hour funding and eligibility

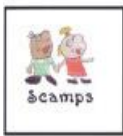
From September 2017, the government have introduced 30-hour funding for eligible families – this consists of the universal 15 hours funding as above, plus 15 hours additional funding. The additional 15 hours funding is subject to eligibility which is based on the working status of parents.

For eligibility criteria from the DfE see final page of this document.

Scamps offer a shared partnership with Stanley Primary school; a child can access 15 hours funding at Little Scamps then a further 15 hours at Stanley nursery. The extended funding is subject to meeting the eligibility criteria and having a valid code, from HMRC.

Reconfirming eligibility The extended funding requires that it is the parent's responsibility to reconfirm their eligibility every 3 months, with reminders from HMRC.

Operational Guidance (April 2017) - p.7 "Parents will be prompted every three months to reconfirm the details they entered on their application are still accurate. This



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is to check that they are still eligible. They will be prompted, via text message and/or email, four weeks before their reconfirmation deadline and again two weeks before the deadline if they still haven't reconfirmed".

If a parent should fall out of eligibility Local authorities should continue to fund a place for a child whose parents cease to meet the eligibility criteria and ensure that providers are aware of this. This is known as the "grace period". During the grace period, local authorities should continue to fund a child as set out in A1.11 of the statutory guidance i.e. they should continue to receive the additional 15 hours a week over 38 weeks of the year

- A child who becomes ineligible during the first half of a funding block (as defined at table A below) should be funded until the end of that funding block (31 March, 31 August, 31 December) or for as long as they remain under Compulsory School Age, whichever is the shorter.
- A child who becomes ineligible in the latter half of the funding block (up to the last day of the funding block) should be funded until the end of the following funding block or for as long as they remain under Compulsory School Age, whichever is the shorter.

Date Parent receives ineligible decision on reconfirmation:	LA audit date:	Grace Period End date:
1 Jan – 10 Feb	11 February	31 March
11 Feb – 31 March	1 April	31 August
1 April – 26 May	27 May	31 August
27 May – 31 August	1 September	31 December
1 September – 21 October	22 October	31 December
22 October – 31 December	1 January	31 March

Charges

There will be a charge to cover extra benefits and additional services at Scamps of £10 per day which will be shown on your invoice. This charge includes

- Walk over service to Stanley School
- Time beyond the EEF funded session times.
- Snack provided
- Regular cooking activities, all ingredients provided.
- Once a week French lessons
- End of Year memories book



GOV.UK Guidance and How to Apply

Get childcare: step by step

<https://www.gov.uk/get-childcare>

Free education and childcare for 2-year-olds

<https://www.gov.uk/help-with-childcare-costs/free-childcare-2-year-olds>

15 hours free childcare for 3 and 4-year-olds

<https://www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds>

Get 30 hours free childcare: step by step

<https://www.gov.uk/apply-30-hours-free-tax-free-childcare>

Get Tax-Free Childcare: step by step

<https://www.gov.uk/get-tax-free-childcare>