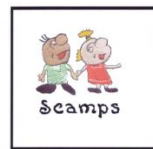


# SCAMPS

Stanley Combined AM/PM Project Ltd  
65A Strathmore Road Teddington TW11 8UH  
020 8943 9313 enquiries@scampsteddington.co.uk

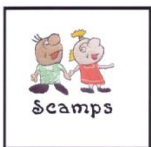


## Scamps Breakfast Club, Wraparound and Afterschool Club

### COVID-19 Precautions

Information for Parents/Carers.  
September 2020





Dear Parents/Carers,

The purpose of this document is to give you an outline of the changes we are making in September to make Scamps as safe a place as possible for your children and our staff.

We would be grateful if you could discuss what is covered here with your children before they return to Scamps in order to prepare them for some of the changes we have made and reassure them that Scamps is a safe place for them to be.

If you have any questions about anything we have covered here (or anything else) please don't hesitate to get in touch.

### Bubble/Groups

- We will be working with the system of St James Infants, St James Juniors, Stanley Infants and Stanley Juniors bubble/groups. Wherever possible all groups will be kept socially distanced from each other, unless there is an emergency, in which case the safety of children and staff will take priority over maintaining social distancing.
- Each group will have their own allocated area inside and an allocated area outside for them to play in. Each group will also have their own selection of play resources/equipment which will be cleaned regularly. If equipment or resources are to be moved between groups, we will make sure they are cleaned or if that is not possible, 'quarantined' for 72 hours between uses.

### Dropping off/picking up

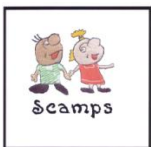
- As the doorbell is a potential spot where coronavirus could be spread, we are asking people to call Scamps phone (02089439313) to let us know that you have arrived to drop off or pick up your child.
- To limit risk of infection parents/carers will not currently be allowed to enter the Scamps building, so we will collect your child from you or drop them to you at the gate. We would also ask that only one adult come to drop off/pick up a child, that you maintain social distancing at all times if there is more than one family waiting at the gate (Scamps have provided clear social distancing markers).
- Where possible can you please avoid lift sharing when travelling to/from school to help maintain appropriate social distancing.
- As you will not be able to enter the site, a member of staff will sign your child in/out for you.

### Playworkers dropping off/picking up children from school

- Staff will be taking children to school in the mornings at the designated time for their group to help ensure that social distancing is maintained.
- Scamps is working with the schools to arrange the safest way to drop off and pick up and further information will follow when the details are worked out.

### Hand hygiene

- All children and staff will be expected to sanitise their hands on arrival at a session.
- We will be providing extra opportunities for hand washing/sanitising as appropriate, including, but not limited to: after playing outside and after coughing or sneezing.
- When lots of children will be needing to wash their hands at the same time (e.g. before afternoon snack).



## Respiratory hygiene

- We will be promoting the 'catch it, bin it, kill it' strategy,
- Each group will be provided with a box of tissues.
- After using a tissue/coughing/sneezing, children will be asked to wash/sanitise their hands.

## Social distancing

- We are putting various strategies in place to help ensure social distancing between groups.
- If a child is struggling with maintaining/understanding social distancing we will have a chat with them explaining what it is, and why it is important.
- If the child still struggles, we will inform the child's parent/carer and ask them to have a talk with their child about it.
- If the child is still having difficulty maintaining social distancing after this, we may have to consider suspending the child's place for now to ensure the safety of the other children and staff.

## Cleaning

- Equipment/resources/tables etc will be cleaned regularly.

## Breakfast/afternoon snack

- We will still be offering a light breakfast and an afternoon snack such as Bread and spreads, Crackers etc. For now, though, children will be asked what they want, and the food will be prepared by staff and taken to each child for them to eat at their group table (or to have as a picnic outside).
- All washing up will also currently be done by staff to ensure it is done to a good standard.
- We are asking that all children bring in their own drink. These will be able to be refilled as needed. Can these please be named.

## Activities

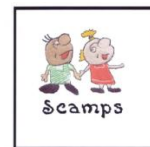
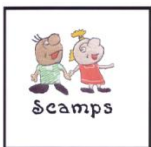
- We are still working out the best way of approaching the activities we normally provide. We are hoping that we will still be able to do this (although some activities, like cooking, play dough, sand are not practical at this time).

## Toys from home

- We are asking that children do not bring in toys from home until further notice.

## Children attending multiple settings/groups

- To reduce the risk of virus transmission as much as possible, we ask that, where possible, you limit the number of settings your children attend.



### Temporary/partial closure

- There may be times when we must temporarily close Scamps, in full or in part. This could be due to a lack of available staffing or if advised to by Richmond Council or Public Health organisations to safeguard the children in our care.
- If this does become necessary, we will inform you as soon as possible.

### Requirement to following the guidance and Scamps procedures

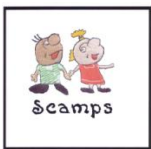
- The new procedures for attending Scamps must be supported and followed by parents.
- Scamps reserve the right to refuse admittance to any child from any family who are not following the Government guidelines or our procedures.
- This refusal to admit a child may happen in person at the gate, and the period of non-admittance will be confirmed in writing within 24 hours of a verbal refusal.

### What we will do if a child shows symptoms of coronavirus

- If your child shows any of the main symptoms of COVID-19 (new persistent cough/fever/loss of taste or smell) we will isolate them (ideally to a different room, but at least 2m away from the other children), phone you, and ask you to collect your child as soon as possible.
- Whilst we wait for you to arrive your child will be supervised by a member of staff, who will always remain at least 2m away from them if possible. (If this is not possible, the staff member will wear appropriate PPE as specified in government guidelines).
- Your household should then self-isolate according to current guidance, or until your child receives a negative test for COVID-19. Your child will not be allowed to return to the club until this has taken place.
- You can request a coronavirus test either through the NHS website (<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-a-test-to-check-if-you-have-coronavirus/>) or via phone using the NHS 119 service.
- If we send a child home with suspected symptoms, we will also inform the school.
- We will also not be able to collect a child from school if they are unwell/ and or showing Covid 19 symptoms.

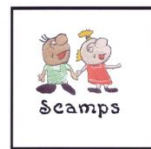
### Self-isolation guidance

- If your child is ill or is starting to develop symptoms please do not send them in to Scamps and get them tested as soon as possible. If your child will not be attending a session because they are ill or self-isolating, please let us know asap.
- If any child or member of staff receive an official NHS covid19 POSITIVE test, then that child's bubble will be closed for 14 days. During those 14 days all children and staff from that bubble must self-isolate. They may come out of isolation early if they have an official NHS covid19 NEGATIVE test.
- We expect all families to follow the current government guidance re: self-isolating if someone in the household is showing COVID-19 symptoms, has tested positive or has recently returned from certain other countries
- Government information about international travel can be found here: <https://www.gov.uk/foreign-travel-advice>.
- The NHS page giving information about when and how to self-isolate can be found here: <https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/when-to-self-isolate-and-what-to-do/>



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## Government documents

- The government have produced some guidance for parents and carers of children attending out-of-school settings during the coronavirus (COVID-19) outbreak, which you may wish to read. The link to find it is: <https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

Please note that all arrangements are subject to change depending on government guidance or a change in circumstances. If we make any significant changes to what is written here, we will inform you as soon as possible.

Best Wishes

Tara, Debbie, Chris and the Scamps Team